

AIMS AND OBJECTS

The National Association of Shopfitters is the only trade association that exclusively promotes the shopfitting and interior contracting industry and has been doing so since 1919. Its mission and objectives are:

Mission

- To provide a single authoritative voice for the shopfitting and interior contracting industry, protecting the interests of, and promoting dialogue between, our members.
- To promote at all times the highest levels of quality and professionalism within the industry.
- To deliver practical advice and assistance and encourage the exchange of best practice examples to members.
- To lead by example, regulating and maintaining, fair trade and competition throughout the industry.

Strategic Objectives

- To act as the official channel of communication between the industry and Government.
- To provide a single voice on behalf of the industry, protecting its economic and commercial interests.
- To create and regulate fair trade practices within the industry.
- To provide a central conduit for industry research and the exchange of information between members.
- To promote the highest levels of technical competence, training and understanding among members.
- To foster good relations and understanding between members, their suppliers and their clients.

***NATIONAL ASSOCIATION OF SHOPFITTERS
411 Limpsfield Road, Warlingham, Surrey CR6 9HA***

Tel: 01883 624961

Fax: 01883 626841

E-mail: enquiries@shopfitters.org

SERVICES

Up to date information circulars and news sheets are issued regularly, at least once a month, on all aspects of the shopfitting and interior fit out industry.

A 'first-stop' information and consultancy advice service available from the Association's head office on a range of subjects including

- employment issues
- training
- contractual issues
- working abroad
- risk management
- be kept aware
- health, safety and environmental issues
- latest technological and legislative developments
- Publicly Available Specification – 3rd edition now available
- use of the NAS logo – a recognised badge of credibility
- information and ideas to increase your bottom line
- keep in touch with your market
- Health Surveillance through the RPS Group Ltd

Free preliminary advice services

- on legal insurance and contract matters from
 - Alway Associates (London) Ltd
 - Darwin Clayton Insurance Brokers
- on training from the Shopfitting Independent Training Forum of which all NAS members are automatically and without charge enrolled
- on taxation through direct contact with national officials of Inland Revenue
- on product and service information through the Barbour Enquiry Service

Additional services and advice available to members individually or collectively through the Association's membership and affiliations with:

- the Construction Industry Joint Council
- the ConstructionSkills
- HSE Wood Action Group
- the Machinery Users Association
- the Health and Safety Executive
- the Cross Industry Construction Apprenticeship Taskforce

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DISCOUNTED SERVICES

NAS members have the opportunity to make savings on services, crucial to the successful running of the business, offered by independent organisations.

Among such services are:

- a package of **insurance benefits** designed specifically for shopfitters including a low claims rebate scheme and twelve months interest free credit agreement
- low cost **company status reports** through direct links with **Equifax**
- low cost **seminars** on a variety of subjects
- low cost assistance in the **design and development of web sites**
- a unique arrangement with the **Automobile Association** through which members obtain cover at low rates
- discounted **consultancy rates with Alway Associates (London) Ltd**
- a special arrangement with **Hertz UK**
- reduced fees for courses run through the **Shopfitting Independent Training Forum**
- specialist **computer packages** prepared for the shopfitting industry by **BITE Design**
- low cost or free **attendance at regular regional meetings** featuring speakers and presentations on matters of topical interest
- discounted rates on **BSI publications**
- discounted rates on **hotels**
- **15% off airport parking and 10% off airport hotels** with **APH**
- discounted rates on **Westfield Health Scheme**
- discounted rates on **PASMA, IPAF, IOSH, RTITB/ITSSAR** courses
- discounted fuel with **Fuel Cards UK**

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Services to members are constantly being updated and regular information is provided on exhibitions relevant to shopfitters.

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PUBLICATIONS

Members are kept up to date with all relevant government publications as well as other publications by independent bodies which, it is believed, will be of general interest. Wherever possible, these publications are distributed free of charge with the regular mailings to members.

Logo bromides are freely available to members and their use encouraged on letter headings etc.

Where desirable, special publications are produced to provide members with detailed guidance on legislation and regulation. More recent publications include:

- A Shopfitters' Guide to the Construction (Design & Management) Regulations
- A Guide to the Working Time Regulations
- A Guide to Controlling Risks to Health in the Shopfitting Industry
- Careers in the Shopfitting Industry (leaflet and DVD)
- Quality Assurance in Shopfitting
- Recommended Standard Conditions of Trading
- Care and Maintenance of Shopfronts, Fittings and Interiors - designed for handing over to clients at completion.
- A Guide to Contract Matters for Shopfitters.
- A Code of Practice on the Safe Erection of Hoardings and Similar Structures.
- Health & Safety in Shopfitting
- Manual Handling in the Shopfitting Industry

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PUBLICITY

Recognising that many members do not carry large publicity budgets, the Association provides services through which members can publicise themselves and their expertise.

Foremost among these services are:

- free entry in the Association's Annual Report & Directory of Members
- free entry in 'Shopspec' the annual shopfitting specification annual
- free listing on the NAS Web Site with the opportunity for a link with their own site or an extended entry on the NAS site
- inclusion free of charge in NAS news releases of details of contracts that have been recently won or completed
- a free telephone enquiry service for potential clients of the industry
- low-cost displays from time to time at selected trade exhibitions
- corporate full-colour publicity leaflets which can be personalised by overprinting of members' own names and addresses
- free web link on the NAS website

In addition, the Association regularly provides articles and editorials to the trade, national and regional press **and co-operates in the preparation** of specialist media news items and articles on shopfitting.

The annual NAS Design Partnership Award is the Association's foremost promotional event and each year the Awards Evening is attended by an increasing number of leading designers along with many representatives of the clients of the industry.

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SUBSCRIPTIONS

Annual subscriptions are based on the level of shopfitting turnover as verified by annual accounts or auditor's certificate.

A banding system is used to determine the rate due and for 2011 the relevant bands and rates are:

ASSOCIATE MEMBERS:

<u>Turnover</u>	<u>Subscription</u>
Up to - £2m	£350 plus VAT
£2m - £5m	£450 plus VAT
Over £5m	£600 plus VAT

Associate Members are required to pay their annual subscription no later than 31st March.

Please be aware that first year membership is pro rata depending on when we receive your application.

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Application for Associate Membership



To be completed by all applicants and returned to:

The Director
National Association of Shopfitters
NAS House
411 Limpsfield Road
Warlingham, Surrey CR6 9HA

I/We wish to be considered for Associate Membership of the National Association of Shopfitters and, if elected, agree to observe its Objects and Rules for the time being in force.

I/We understand that our election is at the discretion of the Executive Council whose decision shall be final.

Name of Firm

Address
Postcode

Telephone No.	Fax No.
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Email
Website

Principals

Nature of Business

Company Turnover

Please indicate below the names of any NAS Full Members who you are currently supplying, or have in the past supplied, with your materials or services. You can find our members on www.shopfitters.org under full/affiliate members.

NAS Full Member (1)	
Contact	Telephone No.

NAS Full Member (2)	
Contact	Telephone No.

Signed Date

Position