

**Note:   
Please use your own words / phases etc. wherever possible the below is merely an example.**

**It is important you get your personality and writing style across.   
*We hope you find this guidance helpful.   
  
Don’t forget to delete this text box and our logo.***

**Full Name:** Here

**Date of Birth**: Here

**Education:** Name of school/academy or college here

I am writing to you to express my interest to attend your college/company etc. to progress my learning.   
I believe I am a confident, capable, mature, conscientious, hardworking individual with an attention to detail, which will hopefully stand me in good stead with ???? and in life as general.

I am currently studying/ volunteering/working here; ????

In reaction to the Covid 19 Pandemic I ????? Put here how you approached the difficulties, did you do any e-learning/volunteering etc?

My interest in Carpentry/Shopfitting/Site work etc started by ????? working with my Dad etc etc???

is something I aspire to do for my future career at college??? but also as my chosen career path.

My inspirations are Parent/Grandparent/Teacher/Friend/Celebrity etc???. Give details why.

As for my out of school/college activities/hobbies, I like to ??????

I also play sports ??? Give details

I am a very sociable person?? throughout my life gaining friendships with ??? I settle in well in new environments …give examples??

I consider myself to be a good friend, listener and compassionate towards others???

I would very much like to take the opportunity to thank for taking the time to read my personal statement. To be offered a place at your institution would be ????????

I look forward to hearing from you.

Regards,